


DEADLINE : 23 February 2006

TERMS & CONDITIONS

1. Internet Access Package will include ADSL Router only. Customers are to provide their own switch/hub for the Local Area Network connection.
2. All orders together with a **floor plan** with exact line location must be received by Suntec Singapore **5 working days** before turn-on date. A surcharge will be imposed for late orders. Line will be placed inside booth if exact location is not given. Relocation charge will apply if line need to be shifted.
3. Full payments to "Suntec Singapore", must be made with the order, by T/T transfer to our bank: United Overseas Bank Ltd. Raffles Place, UOB Plaza, Singapore 048624, A/C No. 101-356342-5 or by crossed cheque (only for cheque drawn from a Singapore bank) or through credit card payment. Orders without remittance will **not** be processed.
4. A refundable deposit (as stated above) must be placed for each telephone line ordered. This deposit will be used to offset the cost of lost instrument(s) and expenses incurred for the **local/ overseas calls**, etc. Balance of the deposit will be refunded if the instrument is returned in good condition and call charges do not exceed the total. Refund can only be done after receipt of telephone bill.
5. If the cancellation notice is received less than 3 working days before the turn-on date, a handling charge equal to 50% of the Rental Price will be imposed. Otherwise, the Hirer shall pay the full Rental Price.
6. Due to the nature of the Services and matters beyond our control, we cannot guarantee that the Services will be free from any fault, error, internet viruses or interruption. Suntec Singapore will not be liable or be deemed to be in default for any delay or failure in performance under this Agreement resulting from matters beyond our control.

<p>Please Photocopy for Your File and Return / Fax This Copy to :</p> <p style="text-align: center;">Suntec Singapore International Convention & Exhibition Centre 1 Raffles Boulevard Suntec City Singapore 039593 Tel : (65) 6825 2179 Fax : (65) 6825 2222 Attn : Ms Estella Kang Email : estella.kang@suntecsingapore.com</p> <div style="text-align: center;">  Suntec SINGAPORE <small>International Convention & Exhibition Centre</small> </div>	<p>Exhibiting Company and Booth No : </p> <p>Name of Person In-Charge : </p> <p>Tel : Fax :</p> <p>Email :</p> <p>Signature and Date : </p>
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